

# WGSL Education Grant

## Education Grants

(Revised 7/12/14)

The Weavers' Guild of St. Louis is a not-for-profit organization that sponsors lectures and workshops on weaving and related fiber arts. To enhance study in these fields, education grants can be applied for by Guild members in good standing and, in accordance with the Guild's standing as a 501(c)(3) organization, by non-members.

Grant eligibility is subject to three limitations:

1. Maximum cumulative grants to any one applicant shall be \$2,500 (using the adopted date of these new regulations as the beginning point).
2. Recipients are not eligible to reapply until at least three years after the date of their most recent successful application.
3. According to IRS requirements, members of the Education Grant committee, and their relatives, as well as officers and members of the board of directors of the Guild are not eligible. According to the Guild by-laws, the board of directors is composed of elected officers plus the Immediate Past President, the Programs/Workshop Chair and the Education Grant Chair.

The Guild offers education grants to help enable members to enhance their skills and knowledge of fiber arts through participation in classes, workshops, or other learning opportunities.

Examples include, but are not limited to the following:

Single or multi-day workshops sponsored by the Guild or by regional weaving/fiber arts conferences

- Conference registration fees
- Tuition for textile related study at an accredited institution
- Skill development at a recognized weaving or fiber arts school
- Specially arranged classes with a recognized instructor

The Education Grant is intended to support the cost of tuition for a program, not the cost of transportation, lodging or meals.

### Guidelines

1. Application forms are available on the Guild's website. Application must be filed via e-mail to the Education Grant Chair, (HarperLJ2003@aol.com). A brochure describing the event must be submitted. Application must be made no more than 90 days and no less than 30 days prior to the event.
2. Monies will be paid to the recipient in the form of a Guild check. NOTE: You may wish to consult with your tax professional or accountant. In most cases, grant monies are considered taxable income and the Guild will be required to include those monies, along with any other earnings through the Guild, on a 1099.
3. Grant recipients shall be required to make a 45 minute to 1 hour presentation at a guild meeting. Recipients of more than \$500 shall give a workshop in addition to the presentation requirement.
4. Grant money shall be returned to the Guild within 60 days if applicant withdraws from the program.
5. In the event a program is cancelled by the organizer, applicant must contact the Education Grant Chair to obtain approval to switch to another program at the same event. Changes are not allowed without approval from the grant committee.
6. Applicants who do not fulfill the requirement of presenting at a Guild meeting and/or overseeing a workshop shall be required to return the grant money. The presentation/workshop should be completed within 1 year.
7. Applicants are required to report to the committee if they have received assistance from another organization for the same program/workshop.

It is the applicant's responsibility to ensure that the instructor knows they will be sharing what is learned as part of their Education Grant. Most instructors have an expectation of proprietorship and some do not appreciate a workshop attendee presenting what they have just learned. In some cases, an instructor may not allow the applicant to do so. In these instances, the applicant will still be required to make some type of presentation to the Guild, even if it is not what was learned using the grant money. Applicant should contact the Education Grant Chair if faced with this situation.

**Weavers' Guild of St. Louis  
Education Grant Application**  
(Adopted 1-24-2012)

<b>Date:</b>
<b>Name:</b>
<b>Address:</b>
<b>Telephone (day and evening #s):</b>
<b>Email:</b>
<b>Title and description of course (Attach brochure*, include physical address or websites/email addresses of sponsoring organization and/or teacher)</b>
<b>Dates of event:</b>
<b>Cost of program:</b> <b>Dollar amount requested:</b> <b>(Reminder: This grant supports the cost of <u>tuition ONLY</u>)</b>
<b>Do you plan to apply/or have you applied for monetary assistance from another organization for this same program/workshop? ___Yes ___No</b> <b>Does this other assistance allow you to use it for expenses unrelated to tuition? ___Yes ___No</b>
<b>Previous grants received from WGSL: #_____ cumulative \$_____</b> <b>Date of last grant received:</b>
<b>Please describe your past weaving/fiber arts experience and what you expect to gain from the proposed study.</b>
<b>Name and contact of a WGSL member or fiber arts professional we may contact as a reference.</b>
<b>AGREEMENT AND "ELECTRONIC" SIGNATURE</b> <b>By submitting this application I agree to abide by all the regulations governing this Education Grant</b>
<b>Signature:</b>

\*Scan brochure and attach to email OR be sure to include the website address where it can be viewed.

**Email** the completed application to: Laurie Harper, Education Grant Chair, [HarperLJ2003@aol.com](mailto:HarperLJ2003@aol.com)  
If you do not have access to email, please mail your application to: Laurie Harper, WGSL Education Grant Chair, 1018 Glenbrook Ave., St. Louis, MO 63122